

# ABOUT GLAD COFFEEHOUSE

The Coffee House Project was created by GLAD (Glastonbury Alcohol and Drug Council) as an alcohol and drug free activity for teenagers in Glastonbury, providing a safe place for teens to gather with friends. The program was started by teens for teens. Our success has been dependent upon the collaboration of both teens and adults in the planning and staffing of each event.

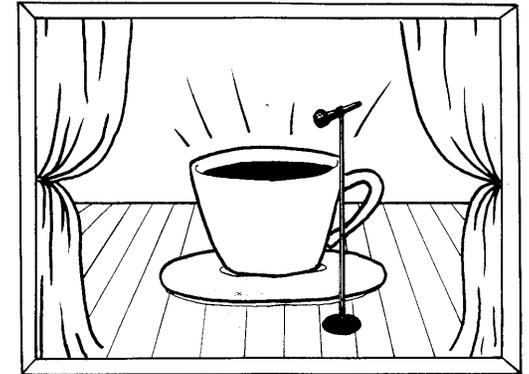
Coffeehouses are open to GHS students in grades 9-12 and Glastonbury residents in grades 9-12. The Coffeehouse Committee consists of teens advised by a group of adults representing Parks and Recreation, Youth and Family Services and GLAD. Teens and adults staff all Coffeehouse events.

Committee members are required to complete an application (attached) and must abide by all agreements in the application.



Name	
Address	
City, State, Zip	
Home Phone	Cell Phone
E-Mail	
I understand that the Coffee House Project is a substance abuse prevention initiative sponsored by the Glastonbury Alcohol and Drug Council (GLAD) and as such I agree to uphold the mission of GLAD.	
Signature:	
I understand that as a youth member of Coffee House staff, it is my responsibility to communicate to the adult staff any illegal or suspicious activity that occurs at a meeting or event.	
Signature:	
What personal skills and characteristics do you possess that would make you a good staff member?	
I will make a commitment to be alcohol and other drug free.	
Signature:	
I agree to uphold the above mentioned rules and understand that if I do not comply it will result in suspension from the program.	
Signature:	
Year of Graduation:	Shirt Size:

# THE COFFEEHOUSE



# PROJECT

## Come Help Out!

Meeting and events are all held at the Academy Building  
2143 Main Street  
Glastonbury CT, 06033

For more information, please call the Parks and Recreation Department at 652-7679 (press 5)

## HOW CAN I HELP?

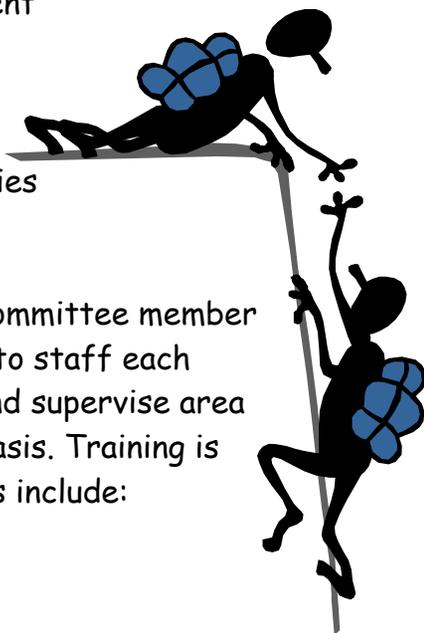
Coffeehouse Committee members meet normally twice per month to plan each monthly Coffeehouse, make posters and discuss ideas. Dinner is provided at every meeting. Planning areas include:

- Entertainment
- Theme
- Decorations
- Food
- Gym Activities
- Publicity

Coffeehouse Committee members are also asked to staff each Coffeehouse and supervise area on a rotating basis. Training is provided. Areas include:

- Front Door
- Gym
- Teen Center
- Hallway
- Bathrooms
- Stage
- Kitchen
- Floater

Additionally, a youth in charge (YIC) is assigned for each event to supervise Committee members and assist with scheduling of staff.



## GLAD COFFEEHOUSE APPLICATION

Please type or print clearly and fill out both sides. Bring the completed form to a Coffeehouse Meeting, or turn in to the Parks and Recreation Department (1086 New London Turnpike) Applicants must meet the following minimum criteria:

- Be able to provide their own transportation to & from the Coffee House events and meetings
- Make a commitment to be a positive role model and uphold the mission of GLAD.
- I agree to attend at least 50% of the planning meetings.
- I understand that on the evenings of events that I am on duty, I am expected to arrive promptly at 7:00 to set up and agree to stay until 11:30 to clean up.
- I understand that I am only allowed to wear my staff shirt to events where I am actively on duty.
- I understand that I am required to attend an official training prior to staffing any event.
- I know the importance of positive leadership, teamwork and cooperation. I am able to make such a commitment.
- I understand while I am on duty I will follow and enforce all Coffeehouse rules and act in a manner appropriate for a Coffeehouse Staff member.

## WHAT'S A COFFEEHOUSE LIKE?



Coffeehouses normally attract between 200-300 people. In the cafeteria, food and beverages are sold and bands (consisting of high school teens) play

on a raised stage. In the gym, an activity (volleyball, badminton, board games, twister) is normally scheduled. The Teen Center space houses:

- Pool tables
- Ping-Pong tables
- Air Hockey tables
- Foosball tables

Coffeehouses start at 8:00 p.m. and normally end at 11:00 p.m. The last Coffeehouse of the year is always held until midnight. There is a nominal fee charged for admission (free if you have a Teen Center pass) and snacks and beverages cost additional money. Committee members are required to arrive early for set-up and stay late for clean up as indicated in the application.

